

Employment Application



Applicant Information

Full Name: _____ Date: _____
Last First M.I.

Address: _____
Street Address Apartment/Unit #

City State ZIP Code

Phone: _____ Email _____

Date Available: _____ Seeking Job Title: _____ Desired Salary: \$ _____

Position Applied for: _____

Are you able to perform the essential functions of the position you are applying for with or without accommodations? YES NO Please list any accommodations you may need: _____

Are you a citizen of the United States? YES NO If no, are you authorized to work in the U.S.? YES NO

Have you ever worked for this company? YES NO If yes, when? _____

Education

High School: _____ Address: _____

Did you graduate? YES NO Diploma: _____

College: _____ Address: _____

From: _____ To: _____ Did you graduate? YES NO Degree: _____

Other: _____ Address: _____

From: _____ To: _____ Did you graduate? YES NO Degree: _____

References

Please list two professional references.

Full Name: _____ Title: _____
Company: _____
Address: _____ Phone: _____

Full Name: _____ Title: _____
Company: _____
Address: _____ Phone: _____

Previous Employment

Company: _____ Phone: _____
Address: _____ Supervisor: _____
Job Title: _____ Starting Salary:\$ _____ Ending Salary:\$ _____
Responsibilities: _____
From: _____ To: _____ Reason for Leaving: _____
YES NO
May we contact your previous supervisor for a reference?

Company: _____ Phone: _____
Address: _____ Supervisor: _____
Job Title: _____ Starting Salary:\$ _____ Ending Salary:\$ _____
Responsibilities: _____
From: _____ To: _____ Reason for Leaving: _____
YES NO
May we contact your previous supervisor for a reference?

Company: _____ Phone: _____
Address: _____ Supervisor: _____
Job Title: _____ Starting Salary:\$ _____ Ending Salary:\$ _____
Responsibilities: _____
From: _____ To: _____ Reason for Leaving: _____
YES NO
May we contact your previous supervisor for a reference?

Military Service

Branch: _____ From: _____ To: _____
Rank at Discharge: _____ Type of Discharge: _____
If other than honorable, please explain:

Professional Licenses, Certifications, Registrations

_____ From: _____ To: _____

Disclaimer and Signature

If necessary for employment, you may be required to: provide proof of authorization to work in the US, successfully complete physical examination and/or drug test, and/or sign a confidentiality agreement.

If this application leads to employment, I understand that false or misleading information in my application or interview may result in my release from employment.

I certify that my answers are true and complete to the best of my knowledge.

Signature: _____ Date: _____

Alabama Controls is an Equal Employment Opportunity (EEO) employer and welcomes all qualified applicants. Applicants will receive consideration without regard to race, sex, color, religion, national origin, age, disability, veteran status, genetic data, or religion or other legally protected status.